

## Department Board Meeting 01.13.2025

### Members:

Assistant Chief Bruce Blum  
Captain Ryne Nelsen  
1<sup>st</sup> Lieutenant Russ Lacy  
2<sup>nd</sup> Lieutenant Justin Schechinger

President Chris Bylund  
Secretary Connie Miller  
Treasurer Madi Nelsen  
Board Member Jacob Hazen

Board Meeting was called to order by President Chris Bylund. Minutes were read from the Board Meeting from October (12.09.2024). Motion to approve the minutes was given by Captain Ryne Nelsen and 2<sup>nd</sup> by 2<sup>nd</sup> Lieutenant Justin Schechinger. All were in favor of motion, motion was carried.

### NEW BUSINESS:

One Year Member to vote on -

Traci Irlmeier was voted on December 2023 as EMT only member. There was a motion by Captain Ryne Nelsen to take Traci Irlmeier off probation, the motion was 2<sup>nd</sup> by 1<sup>st</sup> Lieutenant Russ Lacy. All were in favor of motion; motion was carried.

There was discussion about making sure HFD members are showing our support for other departments in Shelby County by attending their events (such as Breakfast or fundraisers). President Chris Bylund will add these events to the HFD calendar when he is aware of them.

Discussion about getting Diane Butler and Jackie Cote plagues. Madi and Ryne will look into 8x10 plagues and talk to Chief Roger about how to get those order.

Firefighter One Class –

Earling talked about doing a class. We are aware of Audubon having 7 that need to take the class and our 4 that need to take it. Captain Ryne said that he could teach the class if it is before summer. If we do a class, it needs to start November 1<sup>st</sup>. There was discussion about different ways to handle the class, but nothing was decided on at this time.

Smart TV –

Captain Ryne is waiting on a quote, hopefully will have something by Monday.

### Chief Roger Bissen:

Absence – Nothing to Report

### 1<sup>st</sup> Assistant Bruce Blum:

Where are we at on the training schedule?

The other Officers were asked if the Training Officer had gotten in contact with them and the answer was no. Need to have a training schedule by January 1<sup>st</sup> of each year.

Fire calls and freelancing –

When we are on a call to assist another department, we do what we are assigned to do, we do not go off and do whatever we want or what we think should be done.

Bad talking other departments –

It was brought up at a call that a few of our members were overheard bad mouthing other departments during a mutual aid call. Those members have been talked to, but that is unacceptable behavior.

**Captain Ryne Nelsen:**

PRI is hosting an Ag Conference, March 29<sup>th</sup> through the 30<sup>th</sup> in Boone.

That is the same weekend as Mid-Year, which is March 28<sup>th</sup> through the 29<sup>th</sup> in Cedar Falls.

Reminder that the code for Westridge Apartments / 64 club is 2483.

A new app is being demo called Tango Tango where radio traffic can be transmitted through your phone.

Mention that on Mondays department meeting talk about allowance for Fire School.

Mention that the Board needs to have a special board meeting to go over the new ladder 28 specks and the building blueprint sometime at the beginning of February.

**1<sup>st</sup> Lieutenant Russ Lacy:**

January 21<sup>st</sup> the state is coming for an EMS inspection – make sure Medic 26 is clean if there is a call between now and the inspection.

EMS Conference will be February 7<sup>th</sup> through the 9<sup>th</sup>.

**2<sup>nd</sup> Lieutenant Justin Schechinger:**

Regarding the 10-50 where Harlan Fire assisted Walnut Fire where the roads were extremely icy.

There was talk about Harlan Fire taking over another department scene. We just need to be conscious of that and make sure we aren't overstepping other departments.

Also, after that call was completed, all members were asked to stay and help get 33 back in ready status and no one stayed. Remember we need to show our equipment respect.

**3<sup>rd</sup> Lieutenant Richard Petersen:**

Absence - Had a question about who is calibrating the gas meter – Assistant Chief Bruce Blum stated that currently Jack Gubbels is calibrating those.

There was question about that being Jack's responsibility, shouldn't that task belong to a Captain or Chief? Nothing was resolved at this time.

**Board Member Jacob Hazen:**

Nothing to Report

**Board Member Logan Butler:**

Absence - Nothing to Report

**Good for the Board:**

Nothing to Report

*4<sup>th</sup> Quarter Attendance was reviewed by the Board.*

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department Meeting Minutes 01.20.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by Secretary Connie Miller from the 12.16.2024 meeting. Motion to approve the minutes was given by Assistant Chief Bruce Blum and 2<sup>nd</sup> by Kyle Miller. All were in favor of motion; motion was carried.

### **Applications and Resignations:**

None to report at this time.

### **OLD BUSINESS:**

RIT Pack Update –

There was discussion on why we need another RIT pack.

Assistant Chief Bruce Blum stated it would be replacing what we had for mutual aid calls.

Chief Roger Bissen stated the current one is on Ladder 28. When looking at equipment we need to look at cost as well as need.

### **NEW BUSINESS:**

Nothing to report

### **Chief Roger Bissen:**

Updates on Gas Meters that were mentioned in the Board Minutes –

Had asked Assistant Chief Bruce to take that on, but in the end didn't have time.

Do not see a problem with having Jack Gubbels doing that during working hours.

Training Burn in Tenant –

It was cancelled due to conflict in schedules and people. Looking at possibly doing it at the end of February, but it could be better in March (possible March 1<sup>st</sup>)

Fire School is this weekend (January 25<sup>th</sup> – 26<sup>th</sup>)

Captain Ryne Nelsen asked about allowance. Chief Roger will need to look at the employee handbook for the reimbursement for food.

Mid-Year is March 27<sup>th</sup> through the 28<sup>th</sup>.

Kids Fest is April 26<sup>th</sup> at the Vets Center from 9:00 – 11:00am.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

Recently on a mutual aid call there were some issues.

Freelancing – we need to do what we were call out there to do. Not what we think needs to be done or leaving out trucks unattended.

Bad Mouthing – it was mentioned that a few of our members were bad mouthing other departments. That is unacceptable.

Have there been any updates on the Training Schedule for the year 2025?

Lieutenant Richard Petersen stated that he is still working on it.

### **Captain Ryne Nelsen:**

Was introduced to a woman through Madi Nelsen work that provides grants for fire department that can range from tools, gears to trucks. Could be an option to look into in the future.

### **1<sup>st</sup> Lieutenant Russ Lacy:**

License on Medic 3 has expired – title is still under Medivac.

Revert to Medic 26 for calls when needed.

EMS Conference is February 7<sup>th</sup> through the 9<sup>th</sup>.

**2<sup>nd</sup> Lieutenant Justin Schechinger:**

Nothing to Report

**3<sup>rd</sup> Lieutenant Richard Petersen:**

PRI will be hosting an Ag Fire School on March 29<sup>th</sup> through the 30<sup>th</sup>.

Pott County will be doing Fire Training in Treynor on April 12<sup>th</sup>.

Jack Gubbels asks if there are any updates on Grain Bin Rescue?

There are no updates. Looking at doing County wide training, but if that falls through Westphalia talked about doing one. Could we co-host with them? Nothing was decided at this time.

*Fire Calls and who responded were read.*

**Good for the Department:**

Chad Butler asked “when SCAS needs a driver why is Harlan Fire sill being called when it is for out of our area?”

Chief Roger Bissen brought it up to the Ambulance Committee but will bring it up again.

Defiance Supper is February 16<sup>th</sup>

If you hear about any event for other departments let Chris Bylund and Traci Irlmeirer know so they can put it on the HFD calendar.

Submitted By,  
Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department Meeting Minutes 02.17.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by Secretary Connie Miller from the 01.20.2025 meeting. Motion to approve the minutes was given by Patrick Gaul and 2<sup>nd</sup> by Assistant Chief Bruce Blum. All were in favor of motion; motion was carried.

### **Applications and Resignations:**

None to report at this time.

### **Chief Roger Bissen:**

The training burn for Tenant will be March 1<sup>st</sup>.

EMS Update –

Talked to Jenny about Harlan Fire getting called for the 4<sup>th</sup> person/driver. They are still working on coming up with an idea for 4<sup>th</sup> person after hours.

Tri County Board Meeting – there have been some new members. Zach Rassmussen is the EMA director for Crawford Co. and wants to take a more active role in training. He has contacted PRI for Haz Mat Training.

First Responders Foundation Training through IWCC

March 6<sup>th</sup> – Suicide Prevention

March 12<sup>th</sup> – Science Behind Trauma

April 10<sup>th</sup> – Resiliency for First Responders

April 17<sup>th</sup> – Mental Health/Substance Use

May 15<sup>th</sup> – Thin Line Between Two Families

March 7<sup>th</sup>-9<sup>th</sup> is NWIRFS

Mid-Year will be March 27<sup>th</sup>-28<sup>th</sup>

Kids Fest will be April 26<sup>th</sup> from 9-11am

Tango Tango App – the county is going to move forward and purchase the app; with the purchase there might be more options/channels to look into.

There is a large pile of trees that needs to be burned. Captain Ryne Nelsen will head this up and will need help with it.

Received a call from Linda regarding two past firefighters that have passed away. On May 31<sup>st</sup> they will be doing a celebration of life.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

There are going to be some supper cold days/nights make sure you are dressing for the weather.

Pumps are currently in dry mode.

### **Captain Ryne Nelsen:**

Nothing to Report

### **1<sup>st</sup> Lieutenant Russ Lacy:**

We will be cancelling Wednesday night training for EMTs

### **2<sup>nd</sup> Lieutenant Justin Schechinger:**

Nothing to Report

### **3<sup>rd</sup> Lieutenant Richard Petersen:**

March 3<sup>rd</sup> training night will be EV training, and it will start at 6pm

Audubon will be hosting high angle rope rescue training on April 12<sup>th</sup>.  
Exira will be hosting an Ag Day on April 13<sup>th</sup>.

*Fire Calls and who responded were read.*

**Good for the Department:**

All engines have been switched to minute man lay on the cross lays. Should try and train on that next meeting night.

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department Meeting Minutes 03.17.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by Secretary Connie Miller from the 02.17.2025 meeting. Motion to approve the minutes was given by 3<sup>rd</sup> Lieutenant Richard Petersen and 2<sup>nd</sup> by Patrick Gaul. All were in favor of motion; motion was carried.

### **Applications and Resignations:**

None to report at this time.

### **NEW BUSINESS:**

Chris Bylund will be running for 5<sup>th</sup> Vice for the Iowa Firefighter Association

### **Chief Roger Bissen:**

Training Burn in Tennant – looking at end of March or Early April.

Tri County looking at 4<sup>th</sup> week in April

It will include Harrison and Crawford County and possible training with the railroad

First Responders Foundation Training through IWCC

March 6<sup>th</sup> – Suicide Prevention

March 12<sup>th</sup> – Science Behind Trauma

April 10<sup>th</sup> – Resiliency for First Responders

April 17<sup>th</sup> – Mental Health/Substance Use

May 15<sup>th</sup> – Thin Line Between Two Families

Mid-Year is at the end of the month.

Talked over the Tango Tango App

Replacement of Ladder 28 was discussed regarding budgeting – getting close to finalize

The has been discussion about using the CDS building as a possible new housing for fire, EMS, Sheriff, and EMA.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

Pierce is having a Mid Mouth Tower that will be going on a tour before it goes to its destination.

Anyone will be able to view. There is currently no date on when it will be coming through town, but it will most likely be during the daytime.

### **Captain Ryne Nelsen:**

Nothing to Report

### **1<sup>st</sup> Lieutenant Russ Lacy:**

Image Trend has changed. You will go to Incidents then V35. Make sure you attach the run sheet, which can be found in Outlook.

### **2<sup>nd</sup> Lieutenant Justin Schechinger:**

31 doors issues – there was an incident during the blizzard where the wind caught it. The door will shut but it might lose air.

### **3<sup>rd</sup> Lieutenant Richard Petersen:**

Nothing to Report

*Fire Calls and who responded were read.*

**Good for the Department:**

Chad Butler brought up a few items for discussion:

- Tri County – Chief Roger stated there was a timing issue with getting the information out in a timely manner. Chad wanted to know what the issues was. Chief Roger stated it was a miscommunication between himself and Jordan Sanders.
- Grain Bin Rescue – The training the was held in Shelby, who was responsible to notifying everyone about that? Chief Roger said that it was Jordan’s responsibly.
- Westphalia Training Burn – mention a few issues regarding how that burn was handle and how we need to make sure we are doing things correctly and keeping of members safety in mind.

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## Harlan Fire Board Meeting April 8<sup>th</sup>, 2025

**Who:** Roger Bissen, Bruce Blum, Ryne Nelsen, Russ Lacy, Justin Schechinger, Richard Petersen, Chris Bylund, Madison Nelsen, Logan Butler, Jacob Hazen

**Approval of minutes:** 1<sup>st</sup> Justin Schechinger, 2<sup>nd</sup> Bruce Blum

### **Roger:**

- 28 Updates: PNF with bonding attorney will be in May, they are trying to assemble finances for the bond and city council wants a better handle of where they will be financially with payments and funding.
- Discussion about CDS for the new fire station: busy intersections and main highways in the response route means we just need to be more careful and cautious while responding, the distance factor will make response times slower, the building could be better for newer trucks in the future. Some worry about “brotherhood” disappearing and the feeling of being under a super watchful eye. We will not be getting rid of the current station, could possibly become the “association building” and training center. More updates will come in July.
- Junior Firefighter Program: Logan will square things up this spring, get ready to talk to kids before the summer so they will know before next school year. Alex Blum has more information; he and Logan will get together soon. Need to make a presentation before school is out, Roger will contact the school to see about an assembly.
- New Gator Pump: only one year old, the pump parts off the old one fixed the problems with the current one that we have. There was a different pump ordered but it will be cancelled after this meeting. We will get a pressure washer ordered from Nelson Farm Supply that will mount onto the gator. The hose that was put on last year was rated for 3,000PSI but needing a new wand to handle the new pump’s pressure. The pump on the gator right now works but will be replaced in May/June timeframe. Justin asked about having two hoses so one can be mounted in the cab to eliminate the difficulty of only having one hose for both sides of the gator, Ryne mentioned a sweep option for the driver’s side instead of another hose, and Bruce mentioned to get brackets or rings on the side of the gator so it wouldn’t rub or sit on the motor’s exhaust, nothing was decided at this time.
- Farm Credit Services of America Grant: Roger investigated it, and the guidelines deal with “Disaster Recovery, Hunger, and Nutrition.” Amounts were for \$5k, \$10k, and \$15k but with the terms and conditions, it does not seem to be fit for right now.
- Officer Performance Evaluations – after Roger’s surgery recovery, he will get them scheduled within the next month or two.

**Bruce:**

- Mid-Mount Demo: Pierce will be bringing a 100-foot mid-mount tower in the third or fourth week of April, he will let us know when the truck will be in town.
- Hose Testing: Discussion about hose testing not getting done, inquired about hiring an outside company to come in and test them for around \$1,500 a year like what Shenandoah does instead of it being the captain's responsibility. Wondering why it hasn't been getting done and the reasons were because it takes a lot of time, being a volunteer department - everyone is busy, two people cannot do it - it requires at least eight people. There will be a time scheduled during a weekday night that isn't a regular training or meeting night to get this done. Ryne will provide dates available on Monday's meeting night so we can get a time scheduled.
- Dry Hydrant/Drafting Training Night: It was discussed that the dry hydrant training had different processes of drafting between Prairie Rose and Little George. Training needs to be the same across the board, officers should be at the station at least half an hour before training so we can figure out what and how things need to be done.

**Russ:**

- Large Snowfall: Question about if the city has a certain route they must take following a large snowfall or blizzard emergency. The city starts on one side of town and works their way across. If there is a call and the snow isn't removed, we need to radio the comm center to get the snow removed.
- Work: At work, starting to work late this week - so most days for the next month will be unavailable.

**Justin:**

- Asked if things on the whiteboard are getting done, after discussion, Jack is completing most tasks during the day.
- Work: At work, starting to work late this week - so most days for the next month will be unavailable.

**Richard:**

- SCAS Drivers: Don't rely on close houses, all should participate. Also utilize I Am Responding.

**Logan:**

- Social Media: We need to be more active on social media, sharing what our training nights were, different fire safety tips, maybe member spotlights. Bruce said to send pictures to him, and he will post things accordingly.

**Jacub:**

- Nothing to report

**Ryne:**

- Question about placing Patrick on administrative leave due to the report from Carroll County, Roger said no.

**Attendance:**

- Will be giving Daniel his first letter, Roger will also give him a call.
- Troy is showing up to meetings and trainings – will be looking into getting him tags and gear

**Good for the board:**

- N/A

**Closed Meeting**

## **Harlan Fire Association Board Meeting April 8<sup>th</sup>, 2025**

**Association approval of minutes:** 1<sup>st</sup> Russ Lacy, 2<sup>nd</sup> Logan Butler

### **Treasurer's report:**

- Checking account balance: \$6,238.07
- CDs: Due April 12<sup>th</sup>, 2025. Balances \$29,383.06 and \$17,383.85 int. rate 3.95%
- Savings account: Balance \$7,691.84
  - o Fireman Death Benefit: \$370.13
  - o Convention: \$1,598.39
  - o Fireman's Memorial: \$36.10
  - o Antique Savings: \$5,687.22

### **Good for the association:**

- Ryne: First responder night (unknown date) at the races, wanting a firetruck for pace car again this year. Also, Jessica asked if we could park cars again for Lucas Oil; we will need to commit to her with an approximate number after the next meeting night.
- Chris: Passed around reconciliation report from Madi and Connie to show what it looks like for the auditor

### **Closed Meeting**

## **Department Meeting Minutes 04.21.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by President Chris Bylund from 03.17.2025 meeting. Motion to approve the minutes was given by 3<sup>rd</sup> Lieutenant Richard Petersen and 2<sup>nd</sup> by Patrick Gaul. All were in favor of motion; motion was carried. Board Meeting Minutes will be read at the next regular meeting in May.

### **Applications and Resignations:**

No applications at this time.

No resignations at this time.

Alex Londo talked about the Tango Tango app and how to use the different features in the app.

### **Chief Roger Bissen:**

Clear Touch

It can mirror cellphones and laptops, you will have to download the app called "Collage"

Tri-County

There will be a Tri-County meeting tomorrow at 6:30 (April 22<sup>nd</sup>). There will be talk about a training schedule for the next 3 years.

Kids Fest

Kids Fest will be at the Vets Auditorium this Saturday (April 26<sup>th</sup>) from 9-11 am. Take Rescue 33.

Rescue 33

Rescue 33 is currently in the shop, the front seal on the transmission is being worked on. It should be back to the station in a couple days.

Dewalt Chainsaw

We got an adapter for the vent saw with the gauge and there is an extra chain inside the Cutter's Edge chainsaw box

Gator

The gator has a new high-pressure pump; it was used today and works well. Will be working to get the parts replaced within the next couple of days on the shifter.

SCBA Compressor

There is an air leak on the compressor, the parts are on order through MES. Make sure to put the compressor on manual when you are using it.

Cyclone Water Tower

It was scheduled to be taken down today for maintenance but there were water main breaks in the NW part of Harlan (at least 3) so it got postponed.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

Nothing to Report

### **Captain Ryne Nelsen:**

Hose Testing

We will be hose testing on the 28<sup>th</sup> and the 29<sup>th</sup> this month at 5pm. Supper will be provided.

We need as many people as possible to help.

Burning with Bryce

There will be some burns tomorrow night in different spots, it will be around 5pm, let Ryne know if you can help.

Dream Playground 5K

They requested our flag at the opening of the 5K on May 3<sup>rd</sup>, meet at the station at 8am and take down at 1pm.

**1<sup>st</sup> Lieutenant Russ Lacy:**

Nothing to Report

**2<sup>nd</sup> Lieutenant Justin Schechinger:**

Nothing to Report

**3<sup>rd</sup> Lieutenant Richard Petersen:**

Nothing to Report

**City of Harlan Liaison Aaron Nippert:**

Nothing to Report

*Fire Calls and who responded were read.*

**Good for the Department:**

1<sup>st</sup> Lieutenant Russ Lacy:

June 1<sup>st</sup> is Log Cabin Days from 11-3, we will be taking Engine 34. It will be more interactive this year with spraying water and handing out popsicles.

June 15<sup>th</sup> is the Father's Day Flight Breakfast out at the airport by Corley.

Logan:

Reminder that 32 rolls before 33 for fuel spills – main hazard is fire.

Captain Ryne Nelsen:

May 30<sup>th</sup> is Relay for Life and they are requesting the big flag. Unknown on time yet.

President Chris Bylund:

Reminder to use IAmResponding for calls

Chief Roger Bissen:

After surgery he will be able to respond to calls that he can mostly sit/stand and manage the scene, it will be a while until he is able to handle "rough terrain"

Meeting Adjourned.

## **Department Meeting Minutes 05.19.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by Secretary Connie Miller from the 04.21.2025 meeting. Motion to approve the minutes was given by Patrick Gaul and 2<sup>nd</sup> by 2<sup>nd</sup> Lieutenant Justin Schechinger. All were in favor of motion; motion was carried.

Board Minutes were read from the April Meeting on April 8<sup>th</sup>.

### **Applications and Resignations:**

None to report at this time.

### **Chief Roger Bissen:**

Important Dates:

May 22<sup>nd</sup> – Put Flags out at Cemetery for Memorial Day

Meet at station at 6:00pm

May 26<sup>th</sup> – Memorial Day Service at the Vets at 10:00am

May 27<sup>th</sup> – Woodbine for Tri County Meeting at 6:30pm

May 28<sup>th</sup> – Pick Flags up at Cemetery

Meet at station at 6:00pm

May 31<sup>st</sup> – Celebration of Life for Jerry Wigness & Larry Gustason at 2:00pm

June 4<sup>th</sup> – Tornado Disaster Lesson Learned will be held at the Therkildsen Center at 6:30pm

Tango Tango App – does anyone have any questions or concerns.

Regional Water Update -

Water tower showing normal conditions

Anything in the country don't pull from Regional Water.

Need to start thinking about Firefighter One class.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

Ariel Truck Demo – the tour has been push back to June, but undersure of the actual date.

Gator Fuel tank & pump tank should never get low.

Remember to respond safety to a call.

Storm Calls – there was some discussion about going to private versus going straight to a

Tac Center. Chief Roger stated that the Comm Center will assign a Tac Channel during those

Calls. Also, 26 will go straight to Pairie Rose.

### **Captain Ryne Nelsen:**

Relay for Life will ne May 30<sup>th</sup> and they are requesting the flag from 5:00pm – 9:30pm

Ask Chief Roger if there has been any discussion about training at the Old Westridge School?

Roger stated there might be a chance but the time will be very short notice.

Congratulations to Assistant Chief Bruce Blum for finishing his last round of treatment and getting to ring the bell.

### **1<sup>st</sup> Lieutenant Russ Lacy:**

Medical Bags – the bags that are in the truck please do not move unless you talk to Russ.

All medical supplies are in inventory – please don't just take.

AEDs need batteries changed – Chief Roger will get those order.

### **2<sup>nd</sup> Lieutenant Justin Schechinger:**

Nothing to Report

**3<sup>rd</sup> Lieutenant Richard Petersen:**

Looking for cars for the training in June – if you have any that you know of please let Richard know.

*Fire Calls and who responded were read.*

**Good for the Department:**

City Liason – John Burmeister

Discussed a little about the bonding situation for a new Ladder 28.

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department 6/16/25**

Jackie with Family Heritage / Globe Life

Apps / resignations N/A

Chris Bylund read the minutes from May 19th, 2025 meeting. 1st Alex Blum, 2nd by Assistant Chief Bruce Blum

### **\* Roger**

- Tri county meeting will be June 24th at 6:30 in Denison
- Regional Water- Stage Red, no water soon could mean a burn ban. City of Harlan is sitting well
- Elk Horn is also not doing well with water - multiple water main breaks in the last 2 days
- Incident Action Plan meeting will be June 18th at 2pm to go over the Lucas Oil Race if something were to go wrong
- Air leaks: cracked fitting on 31 is fixed, air drier on 33 also might need new compressor
- July 4th fireworks at dusk
- Shelby County Fair is July 9-13th
  - 9th - Tractor Pulls at 6pm
  - 10th - Parade (sign up on whiteboard) at 6pm
  - 11th - Fireworks at dusk
- There will be an EMT course starting August 18th until December 12th at Iowa Western
- Need to do officer reviews whenever available - contact Roger to schedule a time

### **\* Bruce**

- if the cascade on 33 runs down, be sure to fill it back up

### **\*Ryne**

- nothing to report

**\*Russ**

- If a patient needs a helicopter, make sure they go into the hospital to get onto the helicopter

**\*Justin**

- nothing to report

**\*Richard**

- ropes training will be July 7th at 6pm
- Donation to Scott Petersen (Skeeter)? No need to send invoices? Roger said he will talk to him

**\*Good for the department**

- Logan Butler: there is a high rise pack on 34, not 32. After hose testing, a new one needs to be loaded onto 32.
- Alex Blum: asked if there could be a text sent out for tri-county meetings. Roger said they will work on it and get the meetings added to the calendar
- Patrick Gaul: July 19th will be the Guns&Hoses race at the track for first responders and asked if we could bring a firetruck. Roger said that could probably work out.
- Chris Bylund: extrication training was very good and informative
  
- Thank you notes from Jerry Wigness and Larry Gustason families were read.

Meeting adjourned

~Madison

## **Department Board Meeting 07.21.2025**

Department Meeting was called to order by President Chris Bylund. Minutes from the June meeting on 06.16.2025 will be tabled and read at July's meeting. This was a motion by 1<sup>st</sup> Lieutenant Russ Lacy and 2<sup>nd</sup> by 2<sup>nd</sup> Zach Jensen. All were in favor of motion; motion was carried.

Department Board Minutes from July (07.14.2025) were read to the Association.

### **Chief Roger Bissen:**

The 4th of June there was a Crawford County Meeting, and it had a slim turnout. There is another one scheduled for July 29<sup>th</sup>. We will see how this one goes and depending on the outcome there might have to be a decision on the future of Tri-County.

Firefighter 1 Class –

We have members that need to go through Firefighter 1 as well as other departments. Looking at the Tuesday following Thanksgiving (December 2<sup>nd</sup>). The classes will be Tuesdays, Thursdays, and some Saturdays. Will get with passed instructors to put together a teaching schedule.

August 5<sup>th</sup> – National Night Out.

It will be from 6-8pm and we will be displaying equipment and other items at the Vets parking lot.

EMT course will start August 18<sup>th</sup> and will run through December 12<sup>th</sup> at IWCC.

Regarding the 703 Elm Street fire – having been hearing good things and everyone did a great job.

Nomaxes –

Presented a few samples of different nomaxes due to talks about getting ones that better protect of heads.

MultiRae –

Been having troubles with the MultiRae – putting a bill for a different one through Tri-County.

### **Assistant Chief Bruce Blum:**

All the equipment needs to be put away after calls, parades, and special events.

Need to set a time to reprogram the radios due to them not matching.

Good job at the structure fire on July 4<sup>th</sup>.

### **Captain Ryne Nelsen:**

Nothing to Report

### **1<sup>st</sup> Lieutenant Russ Lacy:**

Need to redo baseline vitals for members.

### **2<sup>nd</sup> Lieutenant Justin Schechinger:**

Still missing papers from two past members – Nate Jacobsen and Andy Morris

**3<sup>rd</sup> Lieutenant Richard Petersen:**

Nothing to Report

**Good for the Department:**

Chad Butler asked about filling the Sheriffs fire extinguishers – Chief Roger will get that completed tomorrow.

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department Board Meeting 08.18.2025**

Department Meeting was called to order by President Chris Bylund.

Secretary Connie Miller read the minutes from June's meeting on 06.16.2025 that were tabled at July's meeting. Motion to approve June's minutes was given by Jacob Hazen and 2<sup>nd</sup> by 3<sup>rd</sup> Lieutenant Richard Petersen. All were in favor of motion; motion was carried.

The minutes from July's meeting on 07.21.2025 were read. Motion to approve July's minutes was given by 3<sup>rd</sup> Lieutenant Richard Petersen and 2<sup>nd</sup> by Assistant Chief Bruce Blum. All were in favor of motion; motion was carried.

### **Chief Roger Bissen:**

Firefighter 1 Class – we have members that need to go through Firefighter 1 as well as other departments. Looking at the Tuesday following Thanksgiving (December 2<sup>nd</sup>). The classes will be Tuesdays and Thursdays and some Saturdays. Will get with passed instructors to put together a teaching schedule.

Nomaxes – have 20 new ones, please save for interior firefighters.

Assistant Chief Bruce Blum mentioned providing them to Justin, but the Chief stated no due to washing and rotations.

There is a repayment project on Highway 44 and F32. It will be closed through traffic, but emergency can go. It should be completed around the end of October.

Update on Dry Hydrant at Nisha – tried to lower it but was unable to. So, if you are going to get water out of Nisha you need to use a floating flow strainer.

Possible control burn in Shelby, south of the Coop warehouses. Thoughts on middle of the week and it would be in the evening. Overall, the members agreed it would work but will talk to Shelby Fire to confirm.

MDA Fill the Boot – will be September 20<sup>th</sup> through the 21<sup>st</sup>.

IFA Convention will be September 3<sup>rd</sup> through the 7<sup>th</sup> and 11 members will be going.

### **Assistant Chief Bruce Blum:**

Mentioned about getting our radios updated to make sure they are all set up the same, regarding presents. There was discussion about when we should do this, but nothing was decided at this time.

### **Captain Ryne Nelsen:**

Nothing to Report

### **1<sup>st</sup> Lieutenant Russ Lacy:**

Need to get baseline vitals on all members. Hoping to complete this at the next meeting night.

**2<sup>nd</sup> Lieutenant Justin Schechinger:**

Reminder: it is getting to that time of year where he won't be around a lot.

Reminder: check batteries

Assistant Chief Bruce Blum mentioned about ordering new batteries for the Airpack's.

Regarding the call on Garfield – just because law enforcement disregarded the need for the fire department, still do a check/360. Pertaining to this call we were disregarded by law enforcement, but the apartment clearly had signs of an electrical fire and needed the thermal to confirm there were in fact hotspots.

**3<sup>rd</sup> Lieutenant Richard Petersen:**

Next month's training night is scheduled for September 1<sup>st</sup> which is Labor Day. There was discussion about switching it to a different day due to the holiday and IFA convention. It was decided to have it on September 8<sup>th</sup>.

**Good for the Department:**

Guns and Hoses event is requesting a truck to be down at the racetrack – this will be on August 23<sup>rd</sup>.

Next year Lucas Oil is looking at doing a 3-day show.

Assistant Chief Bruce Blum mentioned about PRI training that will be held at the IFA convention from 1-4pm. This training will include Rope Rescue, Auto Rescue, and Grain Bin Rescue.

Chad Butler stated a reminder to not dump all Officers into a mutual aid call. This is pertaining to the mutual aid call in Dunlap where we left Harlan with no Officers and very few members left in town. There was discussion about information provided via radio vs. text but ended on making sure we are asking "what resources are needed".

Chad Butler read a statement regarding the need of ethnics and morals in the fire service.

President Chris Bylund mentioned a possible entry into our By-Laws.

**The meeting was adjourned.**

Submitted By,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*

## **Department Meeting Minutes 09.15.2025**

Meeting was called to order by President Chris Bylund. Minutes were read by President Chris Bylund from 08.18.2025 meeting. Motion to approve the minutes was given by Captain Ryne Nelsen and 2<sup>nd</sup> by Alex Blum. All were in favor of motion; motion was carried.

### **Applications and Resignations:**

No applications at this time.

No resignations at this time.

Terry Jacobsen talked about the MDA fundraiser dates; they will be September 20<sup>th</sup>-21<sup>st</sup>. Shifts will be from 8-11, 11-2, and 2-5

Chris Bylund read the minutes from the special board meeting on September 14<sup>th</sup>, 2025, resulting in the termination of a department member.

### **Chief Roger Bissen:**

-There will be a barn burn in Shelby on October 2<sup>nd</sup> at 6pm. Tentative going are Logan, Zach, Keaton, Kyle N., and Mary

-Fire school in Altoona will be January 31<sup>st</sup>-February 1<sup>st</sup>

-Tango Tango will be rolling out a texting feature sometime soon, will be close to what IAmResponding messages look like.

-Agriland FS will be hosing a "Fuel Up, Give Back" program starting October 1<sup>st</sup>-January 31<sup>st</sup>. Every gallon of gas or diesel sold, 3 cents will come back to the Harlan Fire Association.

-Harlan School has a new Raptor system panic button in each office – they are not yet hooked up yet but it is for intruders to lock doors but not fire doors.

-Chiefs Fall Conference will be October 18<sup>th</sup> in Okoboji

-The Firetruck Pull was cancelled for this year, tentatively moving the date to June

-Alex Londo will email current mapping of the radio programming; the Private Channel is missing on some radios, 32's Radio showed VHF the other day on the way to a call.

-Westphalia's tower will be down from 12:30/1:00 for about an hour on September 16<sup>th</sup>.

### **1<sup>st</sup> Assistant Chief Bruce Blum:**

-Batteries have been replaced in the air packs, and all heads-up displays are working

### **Captain Ryne Nelsen:**

-We got more 3-inch hose in, we are still waiting on 1 ¾ inch. At some point we will need to get them tested along with the LDH. Next month we can do some testing but will need 5-7 people to help.

-Discussion about having the Siamese hooked up to the LDH on 32, 31, and 34 in the truck bed. A while back it was said that having that much weight above your head was too

dangerous, so that is the reason we discontinued doing that.

-We should look into having a Hen nozzle demo for 29

-Lenox Fire Department has a coloring book that they got made of their own trucks and members, we should look into something like this for our Open House or Fire Prevention Week

**1<sup>st</sup> Lieutenant Russ Lacy:**

-Any EMTs working at Tiny Lund, meet after the meeting to discuss details

**2<sup>nd</sup> Lieutenant Justin Schechinger:**

Nothing to Report

**3<sup>rd</sup> Lieutenant Richard Petersen:**

-Please make sure you get signed up for MDA

**City of Harlan Liaison Aaron Nippert:**

Nothing to Report

*Fire Calls and who responded were read.*

**Good for the Department:**

Captain Ryne Nelsen: Inquired about the status on Firefighter 1 class starting up this year, sounds like it will be starting December 2<sup>nd</sup> with classes on Tuesdays and Thursdays and some Saturdays mixed in.

Meeting Adjourned.

## Harlan Fire Department Board Meeting 10.13.2025

Attendants: Chief Roger Bissen, 1st Assistant Chief Bruce Blum, Captain Ryne Nelsen, 1st Lieutenant Russ Lacy, 2nd Lieutenant Justin Schechinger, 3rd Lieutenant Richard Petersen, President Chris Bylund, Board Member Jake Hazen, Treasurer Madison Nelsen. Logan Butler was absent.

Minutes from the July 14th 2025 meeting were read, motion to carry was first by Richard Petersen, 2nd by Russ Lacy. All were in favor of motion; motion was carried.

### New Business:

- Special election will be held next week at the regular monthly fire department meeting to choose the next secretary. We will waive the vote in December for the Secretary position
- Be sure to use chain of command: Black helmet to red helmet to white helmet. Remember not to go straight to Gervas but talk to our city liaison if the city council needs to be involved.
- There was a discussion about paying board members due to their time and effort being involved in the board.
- Russ Lacy made a motion to have board members receive a stipend pay of \$100 per year, motion 2nd by Bruce Blum. All were in favor of motion; motion was carried.
- Ryne Nelsen made a motion that board meeting attendance gets recorded as we do with the regular business meetings and trainings, motion was 2nd by Bruce Blum. All were in favor of motion; motion was carried.
- There was a request that the terminated fire department member would be able to resign instead of being terminated. Roger Bissen has the letter that the member wrote.
- Russ Lacy made a motion to revoke the termination and accept the letter of resignation, Jake Hazen 2nd the motion. All were in favor of motion; motion was carried.
- Code of Conduct for ByLaws is getting looked into. Roger will look in the City of Harlan employee handbook to see if there is something in there. It will be further discussed at the January board meeting.
- There was a member that voiced their concern to Roger that other members of the fire department were talking negatively about them. Remember that we are all a team and we need to work together.

### Old Business:

- Job shirts and zip up jackets: Zip up jackets came from a shop in Carroll that no longer exists. There was discussion that we can order both the job shirts and zip up jackets from 511. Bruce will bring up at the regular association meeting to discuss the possibility of ordering everyone on the fire department and members on probation a new job shirt, zip up jacket, and polo if that are needing an updated one.
- Radio Programming: there are no updates yet from Alex Londo
- Fire Cam: Logan sent links to Roger at a regular meeting night after the discussion, no further details on these
- We raised \$3,192.30 from MDA

-We raised \$1,591.48 from Pizza Ranch - Jackie requested that we not help on the week of Homecoming if it falls on that week.

Roger:

-Ladder 28 & Station Addition

There was a discussion about taxes for the city of Harlan if we would no longer have a ladder truck, a representative from ISO will be coming tomorrow to talk about details on this topic. The blueprints for the station's addition shows an approximate bid of \$645,000. If the budget is over \$530,000 there will need to be a public vote. We will be trying to get the bid down to \$500,000 with some adjustments.

Bruce:

-Passed out Ladder 28's specs and discussed details about the truck.

Ryne:

Nothing to report

Russ:

-Department members need to be sure to monitor their actions at community events such as fire school and convention where we are representing Harlan Fire.

-EMTs need to make sure they are getting paperwork submitted in a timely manner for lift assists.

Justin:

Nothing to report

Richard:

Nothing to report

Jake:

Nothing to report

Attendance was reviewed

Richard Petersen made a motion that Keaton Jones can be taken off of probation, motion was 2nd by Russ Lacy. All were in favor of motion; motion was carried.

Meeting is adjourned

Harlan Fire Department Association Meeting 10.13.2025

Minutes from the July 14th 2025 meeting were read, motion to carry was first by Ryne Nelsen, 2nd by Richard Petersen. All were in favor of motion; motion was carried.

Treasurer Madi Nelsen read the account balances as follows:

Main checking account: \$8,573.82

CD 0385: \$29,965.44 with an interest rate of 3.90% maturing October 12th, 2025

CD 0386: \$17,728.39 with an interest rate of 3.90% maturing October 12th, 2025

The CD will be updated tomorrow at the bank since today is a bank holiday and all branches are closed.

Savings Account: \$7,711.14 Below is the breakdown:

Fireman Death Benefit: \$372.78

Convention: \$1,609.85

Fireman's Memorial Savings: \$36.36

Antique Savings: \$5,692.15

Motion to carry was first by Richard Petersen and 2nd by Russ Lacy. All were in favor of motion; motion was carried.

Meeting is adjourned

## **Harlan Association Meeting 11.17.25**

Association Meeting was called to order by President Chris Bylund. The minutes from October's meeting on 10.20.25 were read by Secretary Mary Yates. Motion to approve October's minutes was given by 2<sup>nd</sup> Lieutenant Justin Schechinger and 2<sup>nd</sup> by Board Member Logan Butler. All were in favor of motion. Motion carried.

### **Treasurer's Report:**

Treasurer's report was read by President Chris Bylund with a beginning balance of \$13,474.51 and an ending balance of \$10,110.72. Motion to approve the report was given by 3<sup>rd</sup> Lieutenant Richard Petersen and 2<sup>nd</sup> by Pat Gaul. All were in favor of motion. Motion carried.

We received a thank you from Shelby County Catholic School for the fire safety demo the fire department put on. Teachers and students signed the card.

### **Good for the Association:**

Update on Sweatshirts, T-shirts, & Polos – Gain One still have the jackets available. They also have the embroidery for the front and back. We will need sizes. We will get sizing coats so everyone can get the correct size. Instead, everyone please bring your coat in on training night so we can do sizing. This is for people who do not have a jacket now or a spouse or if they don't fit anymore. Alex will talk to Zander about the beanies. We can get them embroidered also. Westphalia bought the Carhart and had the embroidery put on it. Do we want sweatshirts or coats? Stocking hats - do we want neon ones AND black ones? Westphalia wears the neon ones on calls. Looking at 5.11 Polos? We are talking about black and different styles. There is an Earling company that can do the embroidery. Do we want the 5.11 job shirts with the soft collar? Alex will bring an example in. What do we want on them? Maltese cross? Roger is ordering job shirts. Should we just order job shirts for those who don't have them or should we wait and order everyone the 5.11 job shirt with the soft collar?

Can we move the pink shirts into a tote to make room in the officer's office?

Pierce will give you a Pierce T-shirt if we donate an unworn T-shirt to them. We can do that.

Adopt-A-Family – Do we want to adopt a family or should we make a food donation? Just a suggestion. We can do a food drive instead. We would be competing with the "light competition". If we donate money/food, it will help a lot more families. Are we going to match? A motion was made to donate \$500 to the food pantry instead of adopting a family by Pat Gaul. It was 2<sup>nd</sup> by 3<sup>rd</sup> Lieutenant Richard Petersen. All were in favor. Motion carried. Open it to the public to donate also.

Zach discussed the Open House. We had 12 call ins for a total of 26 meals. Our total income was \$3,469.27. Expenses were \$2,125.45. It was a slow day.

Did the Harlan newspaper get paid the \$88 for the bill that was sent in? It is past due. Ryne will check with Madi.

Santa Claus will be coming to town on Dec 6th. Meet at the fire station at 1630.

We will place a sign-in sheet on the wall for nominations for those who want to run for office - President, Treasurer, and Board Member are open. Secretary has been filled.

Lucas Oil will be a three-day event next year – Thurs/Fri/Sat. Probably Wed also. Outlaw Sprint cars and 98% chance Kyle Larsen will be here as well as Outlaw late models. Huge commitment to park all the cars. Maybe he can donate something this year. Is this something we want to do? Will need to get the dates – like July 18<sup>th</sup>. Motion to table this until we get dates by 1<sup>st</sup> Assistant Chief Bruce Blum. They will be putting in camping stalls. HMU is donating the hookups. We should request a dollar amount for each time we do this. We need to have a meeting to plan where the cars will go. Need to have minimum staff of 10-15 people. Have they reached out to any other departments in the county yet – not yet.

**Meeting adjourned.**

Submitted by Mary Yates, Secretary

*These minutes are as recorded by the secretary and are subject to Department approval at the next regular meeting.*

## End of Year Board Meeting 12.08.2025

### Members:

Chief Roger Bissen

1<sup>st</sup> Assistant Chief Bruce Blum

Captain Ryne Nelsen

1<sup>st</sup> Lieutenant Russ Lacy

2<sup>nd</sup> Lieutenant Justin Schechinger

3<sup>rd</sup> Lieutenant Richard Petersen

President Chris Byland

Secretary Mary Yates

Treasurer Madi Nelsen

Board Member Jacob Hazen

Board Meeting was called to order by President Chris Byland. Minutes were not available from the last meeting. It was motioned to waive reading the minutes from the last meeting by 1<sup>st</sup> Assistant Chief Bruce Blum and 2<sup>nd</sup> by Captain Ryne Nelson. All were in favor of motion, motion was carried.

### Chief Roger Bissen:

Chief Roger Bissen noted it is budget season. He will be turning in the budget in the next day or two. He went over the budget line by line. Increased some line items if needed. Multiple topics were brought up as he went through the line items:

- 1<sup>st</sup> Assistant Chief Bruce Blum asked if we still bill for fire calls. Yes, we do.
- 3<sup>rd</sup> Lieutenant Richard Petersen asked if the sirens were city or county. Maintenance for sirens comes through the Fire Department.
- 1<sup>st</sup> Lieutenant Russ Lacy asked about EMS costs. Recommended to leave EMS costs as is.
- Replace Chief's vehicle. In 8-10 accounts, we have \$157K. It helps with larger purchases, ie SCBAs, new trucks, Chief's vehicle, etc. We can have discussion to determine if we move to two person vehicle and have cabinets for EMS. Do we want to use as quick attack vehicle, etc? Right now we need to meet budget and have a discussion about how we should figure trucks (one person, two person, quick attack, etc.)
- How is computer in office working? Ryan said it was working good. Secretary is set up on 365. Madi asked if she could have 365. She uses Excel.
- Will we have an iPad in 26? Chief has a ToughBook. It would be nice to have an iPad to grab to do reports on. We could do truck checks on iPad. We could do truck checks on an app. Several apps were discussed – Aladtec, Salamander, etc. Inventory could be put in Salamander.
- Captain Ryne Nelsen stated the battery in 32s fan is losing power. It has to be plugged in to work. 2<sup>nd</sup> Lieutenant Justin Schechinger stated it won't keep a charge. Can we get one to put it in storage? It would be nice to have one from DeWalt. It's usable but it has to be plugged in.
- Chief Roger Bissen went to Eagle Solutions and got a 10 and a 15 gallon spill kits. Need to see what else is missing. Got two Plug N Patch kits. Captain Ryne Nelsen asked if we can reorganize and put the spill kits in different compartments. 1<sup>st</sup> Assistant Chief Bruce Blum asked if we could get more Plug N Patch kits. Chief Roger Bissen advised we could get quick seal in gallon jugs but it would have a one-year shelf life. Powder makes its own patch and does not have a shelf life.
- 3<sup>rd</sup> Lieutenant Richard Petersen asked if we could get iPad or something with a bigger screen. Can look up placards, ERG books, take pictures, etc.
- Drones – need an update. 2<sup>nd</sup> Lieutenant Justin Schechinger stated we need to get more serious training, etc. on the drone. Chief, 1<sup>st</sup> Assistant Chief, and 1<sup>st</sup> Lieutenant are the only ones who can run it. Need something that is more heavy duty, something we can use to drop a rope or get pictures, etc. Bellevue Police donated a thermal camera that no one has ever used. We currently have service and can transfer to an iPad.

- Pretty easy for budget – pushing for vehicle replacement. Also need to replace 29 and 33 (2003 models). 31 is scheduled to be replaced. 29 would be quicker to be replaced. 2<sup>nd</sup> Lieutenant Justin Schechinger thought we should replace 29 – we could have 2 people in back and jump on the gator. Taking delivery of 28 and 29 will probably be 2034 (29 & 34). Can get 29 sooner – maybe 2029 or 2031. Want to spread it out. 29 would be about \$200K. Captain Ryne Nelsen wanted to know when we would replace the Chief’s truck? Hopefully, this next year. Maybe use the Chief’s vehicle and update it and use it instead of 26. It would be better than what we have. Captain Ryne Nelsen asked if we could use the truck as a three person and have a person drive the gator to the scene. 2<sup>nd</sup> Lieutenant Justin Schechinger and President Chris Byland stated it was a good idea. EMS red bag and other bag need to be kept clean. We can combine bags. We can put backboards and EMS bags in other places.
- Chief Roger Bissen stated we can take the Ultra hi-pressure from 32 and put it on 2017. It is a stand alone, we just need water. If on a different vehicle, we would use it more.
- President Chris Byland stated we could get rid of 26 and use Chief’s truck. We could use 33 as the medical truck. We can organize the EMS cabinet on 32 for the EMS stuff. We would have lots of space in 32.
- Captain Ryne Nelsen asked if we could take the second set of jaws from 34 and put it on 32. Would rather have the battery jaws for the winter. Don’t take all the jaws sets to a call. Chief’s truck can be the new quick attack.
- Chief Roger Bissen we need to get a purchase agreement with Arnold’s construction set up as soon as the purchase agreement for 28 is signed. We cannot go over \$535K. The price is only going to go up. We need to have people back him on this. We need to start on the addition.
- Treasurer Madi Nelsen stated we need to budget for the board members. We need to look at increasing the officer’s pay. The board members are at \$100. Last time a percentage was done.

**1<sup>st</sup> Assistant Chief Bruce Blum:**

- Need to get someone to steam clean the carpet and chairs on a regular basis. President Chris Byland suggested just prior to the holiday season. If we do it in the summer, it can be done outside. Carpet was put in 2008. It will last a few more years. Maybe consider something that can be mopped or cleaned or carpet squares/tiles.
- Reiterate: if you are home when the pager goes off, please come. Need people to come. We can use help no matter what. People need to be clean shaved
- President Chris Byland stated 1<sup>st</sup> Assistant Chief Bruce Blum did a good job last night. Nothing against the cops. When are the cops dictating when we are 10-22’d? 1<sup>st</sup> Assistant stated we should always continue to scene. Always check it out. Last night there were strong winds and there was a strong odor outside. Which deputies are calling us off? They did it at the apartments also. Deputies are going to everything. It is the fire departments scene. Keep going to investigate.
- Captain Ryne Nelsen asked who is doing the racetrack. He heard it was someone from the south. President Chris Byland will talk with Gary.

**Captain Ryne Nelsen:**

- Air packs need to be filled after FF1 class. They do not have a cascade system in Earling. No one knows how to fill the tanks in Earling. The cascade system was supposed to be in the command sent up there earlier. Chief Roger Bissen stated to be sure to put it on manual mode. 1<sup>st</sup> Lieutenant Justin Schechinger stated he showed Kyle, Keaton, Mitchell, and Traci how to use the cascade system. Need to keep showing them. Needs to grab them off Roger’s truck and 31.

- President Chris Byland stated FF1 has been going late. They have 26 students and one instructor. Do we have people to help with skills? Chief Roger Bissen stated he will check with the instructor to see if he wants help. The instructor was talking about splitting the class. Chad Butler evidently cleared his schedule to help on Tues and Thur. Earling has 11 students. We should not burn out the instructor.
- Captain Ryne Nelsen asked if the orange seeks (sp?) don't have to stay on 33, do they?
- Chief Roger Bissen stated the office is a disaster. We need to throw things away. Filing cabinets should be utilized.
- New MDA banners every year – it depends on how much money we raise. \$3200 check was misplaced. They are searching for it. They were looking for a different check because they were looking for a \$3100 check and we made the check for \$3200. President Chris Byland explained the situation. It does not appear they will be doubling the amount. They were searching multiple places for the check – it is a huge place. Multiple people asked if we could wear MDA shirts so the public will understand they are giving to MDA.
- 1<sup>st</sup> Assistant Bruce Blum stated we donated 10 HFD shirts to Pearce. They exchange them with Pearce shirts.
- President Chris Byland asked if we can get more tools on the trucks. 2<sup>nd</sup> Lieutenant Justin Schechinger and Captain Ryne Nelsen will get together to determine what they need.
- Chief Roger Bissen stated someone backed 28 in crooked.
- Captain Ryne Nelsen stated the wrong bank is being tripped. Page correct call – tripping on Irwin's? Radios/pagers need reprogramming. Need to page the correct bank. President Chris Byland asked why we are getting two text messages? Something is messed up at the comm center. 2<sup>nd</sup> Lieutenant Justin Schechinger stated he has lots of excess radios/pagers.
- Ryne Nelsen stated Kyle is not getting IAR messages. President Chris Byland stated he will fix.
- Ryne Nelsen stated Tango Tango needs updates. We should change the private channel to Fire Tac. Need someone to come down. We need an extra channel. Need to have updates explained to us.
- Happy New Year and Merry Christmas!
- Wrapping presents night?

#### **1<sup>st</sup> Lieutenant Russ Lacy:**

- Need to adopt a video/camera policy to have an attorney look at it.
- Need to go through policies at the January meeting – also sex offender list and registration/application. Need to include search and rescue tactics, RIT/Mayday.
- Can use go pro – it should not be going to a personal phone. Captain Ryne Nelsen stated sensitive information should be reviewed by the Chief. The chip should be removed from the device and given to the Chief. No one should be taking pictures on their personal phones.
- Social media/camera policies
- Great job everybody this year! Keep up the good work! Happy Holidays!

#### **2<sup>nd</sup> Lieutenant Justin Schechinger:**

- Need training ideas for the coming year. He talked to Keaton. Maybe do summertime search and rescue. Go to school, how to get a line in on the second floor, using radios/communications, etc. Have 3-4 groups and coordinate with the schools. Keaton said we can use the funeral home too. Houses would be hard. Can practice a lot of scenarios. 1<sup>st</sup> Lieutenant Russ Lacy said he could talk to Gary at Express Lube for training/tour also. Maybe we can use other businesses in town for training. It would get us away from using the Fire Departments basement. At the school, can do pumping, radio training, aerial training, etc.

- Ryne Nelsen suggested we can do FF1 Olympics.
- The basement is still tore up. Needs to be cleaned up. Smoke machine still down there. Mattresses and chairs are out of place.
- President Chris Byland stated we need to get the sign put away.
- Captain Ryne Nelsen asked if we have a laser so we can mark out stuff.
- Chief Roger Bissen stated we need to do a walk through at the Rural Health Clinic. They had a deluge system.
- 1<sup>st</sup> Assistant Bruce Blum asked if we can tour Cyclone Seeds.
- Captain Ryne Nelsen asked about the trench rescue that has been dug before.
- Board Member Jacob Hazen asked if we could do more tours. It was noted only if people are available.
- 2<sup>nd</sup> Lieutenant Justin Schechinger stated we could do training on tours or when we get cancelled on a call. Can finish with a discussion as to how we could have handled the call.
- President Chris Byland suggested we tour Monogram.
- 1<sup>st</sup> Assistant Bruce Blum when was the last ice training we had? Can think about that when it gets cold.
- Captain Ryne Nelsen suggested we check the ice suits and the hazmat suits.
- Chief Roger Bissen stated there is new hose near the steamer.
- Who does social media? Can we use it as recruitment? Other departments use their social media for posting calls they have had, calls per service, member spot lights, truck spot lights, show off equipment, etc. 1<sup>st</sup> Assistant Chief Bruce Blum usually does the social media but could use help. Give the public information so they know what is going on. Give them reasons for the new truck.
- Use social media for log cabin days, Nishna Bend for trick or treating, etc.
- 1<sup>st</sup> Lieutenant Russ Lacy requested small buckets for a bucket brigade for public.
- Chief Roger Bissen stated we can take trucks to school.

### **3<sup>rd</sup> Lieutenant Richard Petersen:**

- Mitchell Lienen has stated he is frustrated. He has never been voted off probation and other members have been and they got on later than him. The minutes will be checked to see if he was voted off or not. Captain Ryne Nelsen made a motion to show that if he was not voted off, that we will note that he was voted off as of July 14. 3<sup>rd</sup> Lieutenant Richard Petersen 2<sup>nd</sup> it. All were in favor of motion, motion was carried. 2<sup>nd</sup> Lieutenant Justin Schechinger requested that 3<sup>rd</sup> Lieutenant apologize to Mitchell for the oversight.

### **Board Member Jacob Hazen:**

- Make sure the straps are taken out on the air packs.
- 32 was filled with 24 gallons and they only had it out for an hour. Be sure to fuel up! Check to be sure it is full. Sometimes it clicks before it is full.
- 2<sup>nd</sup> Lieutenant Justin Schechinger stated the multi ray on 33 was not working. The O2 sensor is faulty. 1<sup>st</sup> Assistant Bruce Blum asked if they were being calibrated monthly.
- Chief Roger Bissen stated we will need to spend some money on gas sensors. Sensits (sp?) on 32 and 27. Need one on 33. There are 4&5 gas meters we can use. We cannot shut off everything. Sometimes we cannot do it. We had to disassemble the stove on the last call.
- Captain Ryne Nelsen would like to have two more 5 gallon buckets on 32 so we can carry stuff out. Madi has 3 gallon buckets.
- Merry Christmas! Happy New Year!

**Good for the Board:**

- President Chris Byland said Thanks Everyone! Happy New Year! Merry Christmas!
- 1<sup>st</sup> Assistant Chief Bruce Blum asked if we could use the white board/TV for nominations. President Chris Byland stated we were using paper.
- 2<sup>nd</sup> Lieutenant Justin Schechinger went back to Adopt-A-Family. All presents have been purchased. \$100 gift card to Fareway and \$25 gift card to Caseys. President Chris Byland reminded us about the \$20 card from Fareway we found at the breakfast. We can wrap the presents on Wednesday, Dec 10, at 7. Bring tape, scissors, and wrapping paper. We will deliver on the 21<sup>st</sup> sometime. 1<sup>st</sup> Assistant Chief Bruce Blum will let us know.
- Captain Ryne Nelsen asked if those in FF1 are excused from meetings still. Yes, they are.
- Use white board/TV for the Treasurer's Report. Can use the computer.
- Nothing on the Association side

Meeting adjourned

Submitted By,  
Mary Yates – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.*